



Central Depository Services (India) Limited

Convenient # Dependable # Secure

COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/TRANG/2023/37

January 18, 2023

CDSL's DP TRAINING PROGRAMME

DPs are advised to note that a DP Training Programme conducted by CDSL, has been scheduled:

✓ **From Monday, February 13, 2023, to Thursday, February 16, 2023**

Details of the programme are as follows:

- The programme will be conducted from 10.00 A.M. to 6:00 P.M.
- Duration - Four days
- Charges per person: ` 4720.00 [` 4000.00 plus taxes of ` 720.00].
- No of Seats – **30 (Maximum 2 person from one DP)**
- Due to COVID 19 Pandemic, training will be conducted ONLINE via Microsoft Teams application. Participants are advised to install and test this application on their Laptops / Desktops/ Tablets to avoid last minute technical glitches.**
- This 4-days comprehensive training programme covers the overview of CDAS Application and DP Operations.
- All Modules present in the CDAS System are explained by way of Power Point Presentations along with "hands-on" [i.e., data entry on the CDSL system in a TEST environment] is provided.
- Detailed explanation will be given for account opening procedures, documents required for carrying out transactions, procedure to verify documents, data entry in the CDAS system, verification of transaction status, report management, etc.
- In-depth explanations on the features and benefits of CDSL's "easi" & "easiest" facilities and the registration / renewal procedure for the same.
- The session on "Reports Module" will cover detailed explanations on the generation / set up / download of various reports in the CDSL system / uploaded to the DP-Billing folder, etc.



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- ❑ Audit & Compliance session covers the submission of periodic Reports, Compliance, etc. by the DP and important control points from the Risk Management/Compliance perspective.
- ❑ A session on Insurance & Legal framework regarding Depositories.
- ❑ A session on compliance requirements for anti-money laundering measures.
- ❑ On Day 4, at the end of the training session, an online test will be conducted. Successful participants will be awarded a certificate issued by **Central Depository Services (India) Limited, Mumbai.**

DPs who wish to nominate their staff/officials for training, are advised to do online registration for the programme at our CDSL website and submit payment through NEFT, in favour of **Central Depository Services (India) Ltd.**

The detailed procedure of registration for the programme is enclosed as “**Annexure A**” and bank details of CDSL for making payment through NEFT is enclosed as “**Annexure B**”.

DPs are advised to also note the following:

- **Maximum 2** person will be allowed from one DP
- The charges are **payable in advance** in order to get a confirmed booking of seat(s).
- Seats will be allocated only on approval of registration by CDSL on a first-come-first-served basis.
- If a registered candidate fails to attend the programme for any reason whatsoever, the charges will not be refunded under any circumstances.
- Last date of registration is **Friday, Jan 27, 2023** [18:00 hours] or until all seats are booked, whichever is earlier.

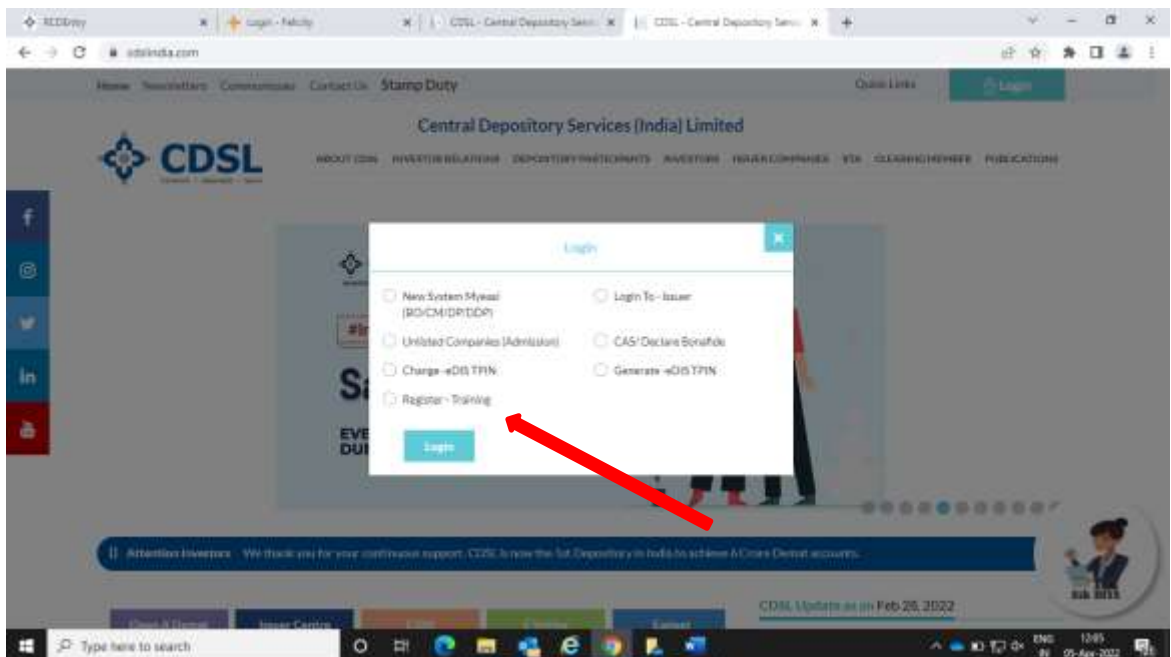
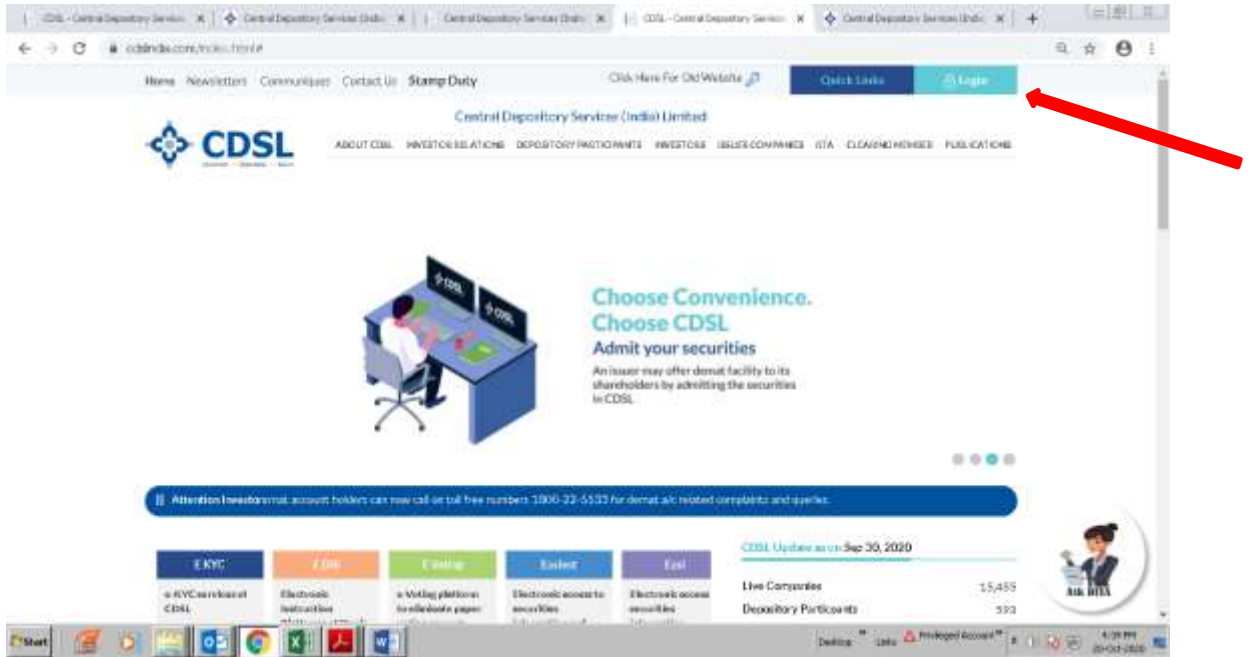
Queries regarding this programme may be addressed to **CDSL – Training** Emails may be sent to: training@cdslindia.com and telephone numbers (022) 2305-8546 - Mr. Sarvesh Shrikhande and (022) 2305-8730 - Ms. Neha Kavde.

sd/-

Yogesh Kundnani
Sr. Vice President

Registration Process for DP Training

Registrations for DP Training programme can be done at <https://www.cdslindia.com>



File Edit View Favorites Tools Help

about:tabs Privileged Account Manage... Visit Schedule Report (NAC)

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Central Depository Services (India) Limited

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Enter keyword

Training Program

Eligibility for appearing for Training programme- Depository Operations:

A) General Category

Any person holding a valid certificate as mentioned below, which is due to expire within the next twelve months and wishing to renew validity of the certificate for another three years from the date of expiry of the certificate may appear for Training for Depository Operations.

List of valid certificates:

- Certificate on completion of CDSL's DP training programme on Central Depository Services (India) Limited.
- BCCD i.e., BSE's Certification in Financial Markets (BSE's Certification on Central Depository) of the Bombay Stock Exchange Limited.
- NISM Series VI- Depository Operations Certification Examination (DOCE)
- NCFM i.e., NSE's Certification in Financial Markets (NSDL - Depository Operations Module) of the National Stock Exchange of India Limited.
- NCDO i.e., NSDL's Certification in Depository Operations of the National Securities Depository Limited.

B) Principal Category

Login Name:

Password:

I'm not a robot reCAPTCHA [Privacy](#) [Terms](#)

[New User? Click Here to Register](#)

[Forgot Password? Click Here](#)

The login screen as given above appears. User will click on “New User”. Site will display the following screen and the user will have to fill the “User Registration” and click on “Submit” button.

Central Depository Services (India) Limited - Internet Explorer

https://www.cdilindia.com/pc/newuser-reg.htm.asp

Central Depository Services (India) Limited

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Search

Go

User Registration

[Check Availability](#)
 Password:
 Confirm Password:
 Security Question: ---Select Security Question---
 Security Answer:
 Type of Candidate: ---Select Candidate---
Personal Information
 Salutation: ---Select Salutation---
 First Name:
 Middle Name:
 Last Name:
 Name to appear in Certificate (Name as on PAN):
 Gender: ---Select Gender---
 Date of Birth:
Address for communication
 Address1:
 Address2:
 Address3:
 State: ---Select State---
 City: ---Select City---
 Pin Code:
 Country: INDIA

Central Depository Services (India) Limited - Internet Explorer

https://www.cdilindia.com/pc/newuser-reg.htm.asp


Central Depository Services (India) Limited

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Search

Go

User Registration

Salutation: ---Select Salutation---
 First Name:
 Middle Name:
 Last Name:
 Name to appear in Certificate (Name as on PAN):
 Gender: ---Select Gender---
 Date of Birth:
Address for communication
 Address1:
 Address2:
 Address3:
 State: ---Select State---
 City: ---Select City---
 Pin Code:
 Country: INDIA
 Mobile:
 Telephone No:
 Email ID:
 Pan:
 Other Reference No.1: (As specified for specific CPEs such as ARB No.)
 Other Reference No.2: (As specified for specific CPEs such as AWP certificate No.)
 HRR No:
 Please Enter characters as shown in the image: 
 (All fields marked * are mandatory)

Submit Reset

Copyright Policy | HyperLinking Policy | Privacy Policy | Terms And Condition

Copyright © 2019 Central Depository Services (India) Ltd. All rights reserved. Best viewed with Internet Explorer 7 & above, 1024 x 768 resolution.

Training registration can be done at <https://www.cdslindia.com/cpemain/cpe/cpelogin.aspx> by giving your login name and password (same entered during registration).

The screenshot shows a web browser window displaying the login page for the Central Depository Services (India) Limited Training Program. The browser's address bar shows the URL <https://www.cdslindia.com/cpemain/cpe/cpelogin.aspx>. The page header includes the company logo and name, along with the tagline "Convenient * Dependable * Secure". A search bar is present with the text "Enter keyword" and a "Go" button. The main content area is titled "Training Program" and contains the following information:

Eligibility for appearing for Training programme- Depository Operations:

A) General Category

Any person holding a valid certificate as mentioned below, which is due to expire within the next twelve months and wishing to renew validity of the certificate for another three years from the date of expiry of the certificate may appear for Training for Depository Operations.

List of valid certificates:

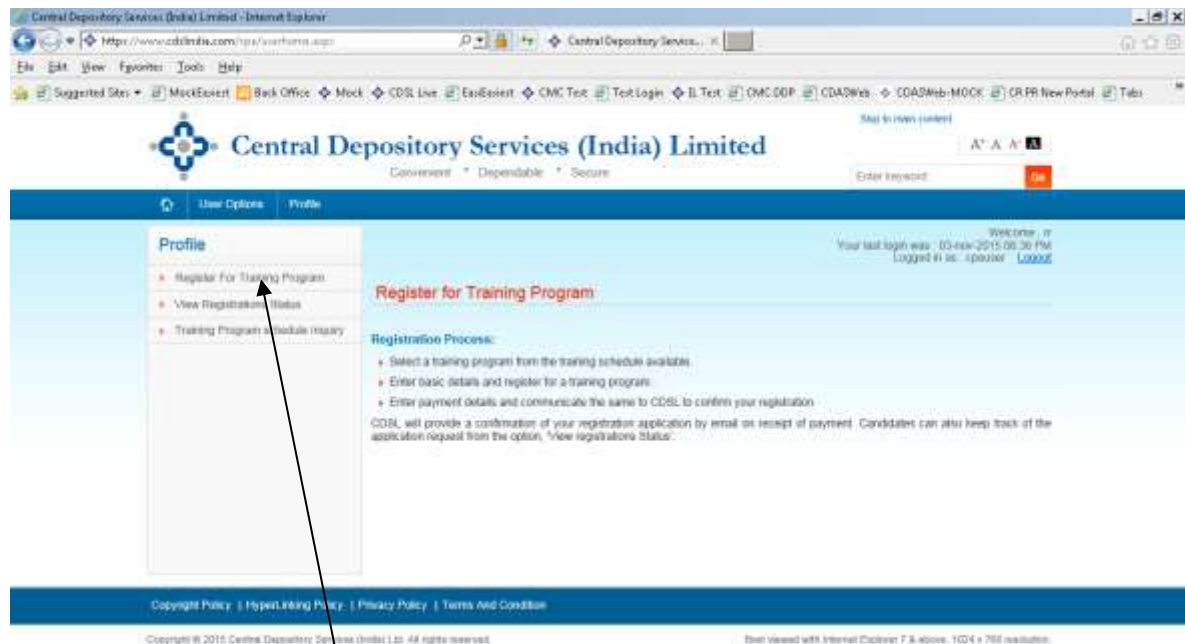
- Certificate on completion of CDSL's DP training programme on Central Depository Services (India) Limited.
- BCCD (i.e., BSE's Certification in Financial Markets (BSE's Certification on Central Depository) of the Bombay Stock Exchange Limited.
- NISM Series VI- Depository Operations Certification Examination (DOCE).
- NCFM (i.e., NSE's Certification in Financial Markets (NSDL - Depository Operations Module) of the National Stock Exchange of India Limited.
- NCDO (i.e., NSDL's Certification in Depository Operations of the National Securities Depository Limited.

B) Principal Category

On the right side of the page, there is a login form with the following fields and elements:

- Login Name:
- Password:
- reCAPTCHA: "I'm not a robot" with a checkbox and the reCAPTCHA logo.
- Buttons: "Login", "New User? Click Here to Register", and "Forgot Password? Click Here".

After logging into the system the below mentioned screen will be displayed.



After clicking on the “Register for Training Program” Registration Form will be displayed, user will have to fill the form and click on “Submit” button.

Select type of training as “DP”.

The screenshot displays the 'Register for training program' form on the Central Depository Services (India) Limited website. The form is titled 'Register for training program' and includes several sections:

- Type of Training:** A dropdown menu with 'DP' selected.
- Type of Program:** A dropdown menu with 'DP Training' selected.
- City:** A dropdown menu with 'Select City' selected.
- Date:** A dropdown menu with 'Select Date' selected.
- Training program details - Venue:** A dropdown menu with 'Venue' selected.
- No of seats available:** A text input field.
- Training charges:** A section with radio buttons for 'Demand Draft', 'Cheque', and 'Monthly Billing'.
- DD Number:** A text input field.
- Date:** A text input field.
- Amount:** A text input field.
- Drawee bank/Branch:** A text input field.
- Payable at:** A text input field.
- NEFT Reference NO:** A text input field.
- Qualification:** A dropdown menu with 'Select Qualification' selected.
- Occupation:** A dropdown menu with 'Select Occupation' selected.
- Work Experience (completed years):** A text input field.
- Current Employer Details:** A section with a dropdown menu for 'OPRTA ID' and text input fields for 'Name' and 'Address'.

The screenshot displays a web browser window with the URL <https://www.cdslindia.com/tp/training/register.aspx>. The page is titled "Central Depository Services (India) Limited - Internet Explorer". The browser's address bar shows the URL, and the page title is "Central Depository Services...". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar shows "Suggested Sites", "Mail/E-mail", "Back Office", "Mock", "CDSL Live", "FastTrack", "CMC Test", "Test Login", "E-Test", "CMC DDP", "CDADWeb", "CDADWeb-MOCK", "DR PR New Portal", and "Talk".

The main content area is a registration form for training programs. The form is divided into several sections:

- Training program details - Venue:** Includes fields for "Type of Program" (set to "DP Training"), "City" (dropdown menu), "Date" (dropdown menu), and "Venue" (dropdown menu).
- Training charges:** Includes "No of seats available", "Fees Payment Option" (with radio buttons for "Demand Draft", "NEFT", and "Monthly Billing"), "DD Number", "Date", "Amount", "Crashes bank/Branch", "Payable at", "NEFT Reference No.", "Qualification" (dropdown menu), "Occupation" (dropdown menu), and "Work Experience (completed years)".
- Current Employer Details:** Includes "CFR/TA ID", "Name", "Address", "Contact Details", "Date of joining", and "Nature of work".
- Photograph:** Includes a text box for uploading a photograph, with instructions: "Upload Photograph size 50 KB", "Max photo dimension should be in 5.5cm x 4.5cm", and "(All fields marked * are mandatory)". A "Browse..." button is next to the text box.

At the bottom of the form, there are "Submit" and "Reset" buttons. The footer of the page contains "Copyright Policy", "HyperLinking Policy", "Privacy Policy", and "Terms And Condition". Below the footer, it says "Copyright © 2015 Central Depository Services (India) Ltd. All rights reserved." and "Best viewed with internet Explorer 7 & above, 1024 x 768 resolution."

On approval of your registration by CDSL an email confirming your registration will be sent to your registered email id.

Bank Details:

Name of the Organisation : **CENTRAL DEPOSITORY SERVICES (INDIA)
LIMITED**

Address : Central Depository Services (I) Limited,
A Wing, 25th Floor, Marathon Futurex,
Mafatlal Mill Compound,
N M Joshi Marg, Lower Parel (E),
Mumbai - 400013

PAN NO : AAACC6233A

Bank Name : ICICI BANK

Current A/c No. / Code : CDSLDP “followed by the last five digits of your eight digit DP
ID”

NEFT Code (11 digits) :

I	C	I	C	0	0	0	0	1	0	4
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Branch Name : Nariman Point, Mumbai

Email id for payment advice : cdslar@cdslindia.com